

GRANT APPLICATION

CRITERIA

The New Zealand-Netherlands Foundation Inc., an incorporated society with Charitable Trust status, makes grants available to foster and promote the benefits of the link between our two countries. Its objectives are:

1. To recognise and acknowledge the contribution Dutch settlers have made to New Zealand, and promote a wider understanding of this,
2. To develop cultural and educational exchanges between the Netherlands and New Zealand,
3. To facilitate and commission research into the contribution both past and present that Dutch New Zealanders have made,
4. To financially support worthwhile efforts in pursuit of the above objectives.

As an indication of successful projects which have met the criteria please refer to the New Zealand-Netherlands Foundation's website www.netherlandsfoundation.org.nz "Grants provided since 1994".

GUIDELINES

1. The New Zealand-Netherlands Foundation [NZNF] will consider applications from formally constituted organisations, and bona-fide individuals.
2. NZNF will generally favour those applications that indicate thorough research into the project/proposal and present complete information, including a financial budget of project income and expenditure and the Benefits Section. Incomplete applications will not be considered and may be returned without being processed.
3. The grant applicant agrees to comply with requests from an office bearer of the New Zealand-Netherlands Foundation for additional information to be provided.
4. NZNF meets three times a year, usually in February, June and November. Completed application forms must be received four weeks **before** the scheduled Foundation meeting in which the application is to be considered. In exceptional cases applications may be considered outside the meeting schedule.
5. The grant applicant will receive written notification of the NZNF decision within five working days of the Foundation meeting.
6. The grant **must** be used for the purpose stated on the application form.
7. Should the project not proceed for any reason, the full amount of the grant must be returned to the NZNF forthwith.
8. Within 60 days of the completion of the project for which the grant has been approved, a comprehensive written report is to be furnished to the NZNF.
9. If requested by the NZNF, a financial report comparing actual income and expenditure to budget estimates will be provided to the NZNF.
10. GST is payable where applicable.

Please note: Any application will not be considered unless it is fully completed and accompanied by all required supporting documentation.

Please note there is no guarantee that completion of an application form will automatically result in funds being granted to the applicant.

GRANT APPLICANT DETAILS

Name of Organisation (if any)	
Name of Contact Person	
Physical Address	
Postal Address	
Telephone Number	
E-mail address	

(application receipt will be acknowledged by email)

ABOUT THE ORGANISER/RECIPIENT:

PROJECT OUTLINE:

BENEFITS TO THE FOUNDATION OF PROVIDING FUNDS:

DETAILED BUDGET OF PROJECT INCOME AND EXPENDITURE

PROJECT INCOME	\$	PROJECT EXPENDITURE	\$
TOTAL		TOTAL	

Total amount of funds applied for \$ (including GST)

Should the project not proceed for any reason, the full amount of the grant will be refunded to the NZNF.

If your grant application is approved, the funds will be paid into the bank account you provide.

Are you registered for GST? Yes / No	GST number	
Bank Account Details	(please include a verified bank deposit slip)	

GRANT APPLICANTS' SIGNATURE

INDIVIDUAL NAME: _____

Signature _____ date _____ Signature _____ date _____

ORGANISATION NAME: _____

Signature _____ date _____ Signature _____ date _____

Position in Organisation _____ Position in Organisation _____